



**Adult Baccalaureate Completion/Distance Education (ABCDE) Committee**

**Time Line - Work to Be Done**

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May
<b>Assemble Committee &amp; Approve Charge</b>	XXX								
<b>Convene Group &amp; Devise a Work Plan &amp; Assign Tasks</b>		XXX							
<b>Implement Work Plan</b>		X	XXX	XXX	XXX	XXX	XXX		
<b>Collaborate With Other Relevant UMS Committees</b> <ul style="list-style-type: none"> <li>• UMS EMSC(Adult Learner &amp; PLA)</li> <li>• Credit Transfer</li> <li>• T4</li> <li>• DLSC</li> <li>• LMS</li> </ul>			X	XXX	XXX				
<b>Prepare Summative Draft Report &amp; Recommendations</b> <ul style="list-style-type: none"> <li>• Background &amp; Charge (AH &amp;RR)</li> <li>• National “Best Practices” (BN)</li> <li>• Changing Landscape of Higher Ed (LZ &amp; ML)</li> <li>• Maine’s “Adult Students” (BS)</li> <li>• UMS “best practices” – All</li> <li>• Recommendations – All</li> <li>• Implementation &amp; Assessment Plan – All</li> <li>• Executive Summary (LS)</li> </ul>					XXX	XXX	XXX	XXX	
<b>Faculty &amp; Student Focus Groups at each campus (All)</b>			XXX	XXX	XXX				
<b>Distribute Draft Report to Stakeholder Groups for Review and Feedback</b> <ul style="list-style-type: none"> <li>• Campus Visits</li> </ul>							XXX	XXX	
<b>Finalize Report and Submit to Chancellor</b>								XXX	X

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